Inpatient Nursing Lab Specimen Collection and Barcode Scanning

Audience: Inpatient Nursing Staff

Lab Specimen Collection and Barcode Scanning from the Work List

Gather all needed supplies for specimen collection at patient bedside. Supplies include lab tubes, needles, a wireless printer, and Smartphone with Rover (if applicable). At patient bedside, open the patient's record and navigate to your **Work List**.
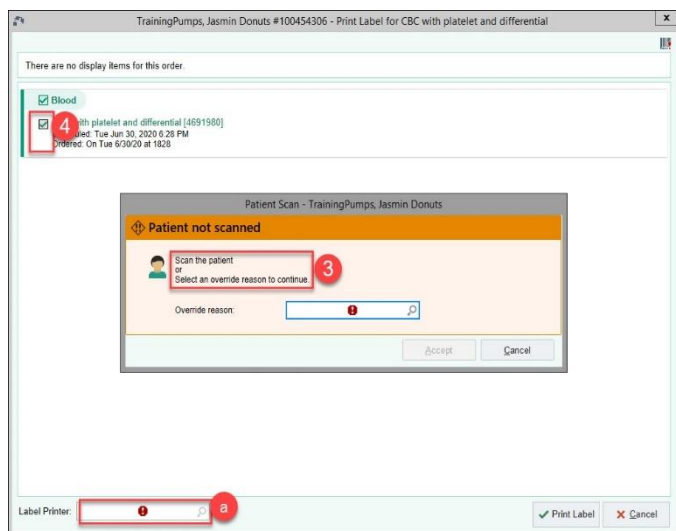
1. Click the **Work List** activity.
2. Select the **Print Label** button next to your order.
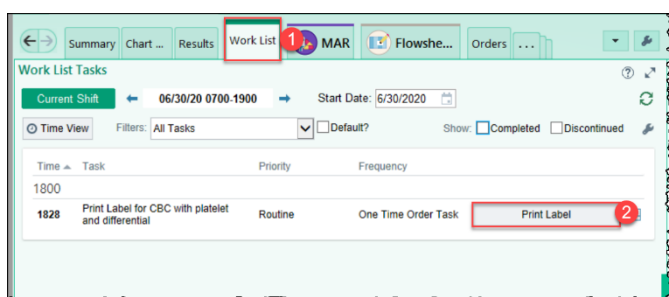
3. **Scan** the patient's armband when prompted.
4. The lab order selected will default with a **checked box.** You can choose multiple labs.

   Note: Additional labs scheduled two hours ahead and four hours in the past will be available to select, if needed.

   a. If the label printer field is blank, you can enter the printer name or **scan** the barcode label on the printer to populate the **Label Printer** name. If a **hard-wired printer** is available, the label printer name will be defaulted. There is no need to scan the printer.
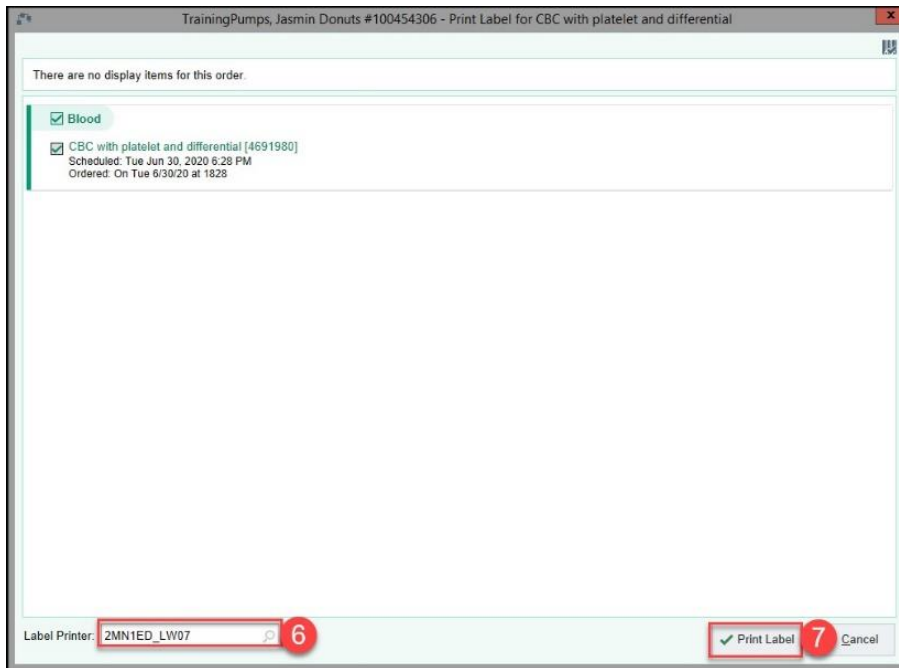
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5. Below is a sample of the barcode label you can scan which is located on the printer.

6. The **Label Printer** field is now populated with the printer ID.
7. After obtaining the specimen, click the **Print Label** button and follow your normal workflow of labeling the specimen →print the label, collect the specimen, label the tubes, and collect the specimen in Epic.

After collecting the specimen and placing the labels on the specimen container, navigate to the **Work List.** It is now time to collect the specimen in Epic.

8. Select the **Collect** button next to the correct order.
   a. **Note:** If you print the specimen label, then immediately proceed to collect, you will get a **Processing Specimen** notice. Please wait for the labels to print and for the barcode ID to cross over to Epic before selecting the **Collect** button.
9. The **Reprint Label** button is available to reprint the specimen label.
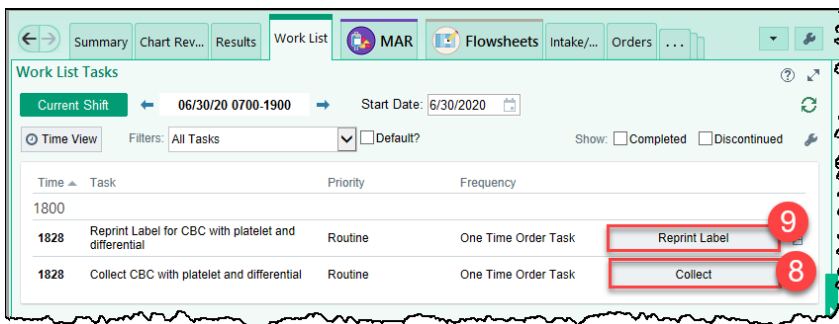
10. **Scan** the barcode specimen label when prompted.
11. **Collection Date** and **Time** will fill in automatically. If you need to update, you can at this point.
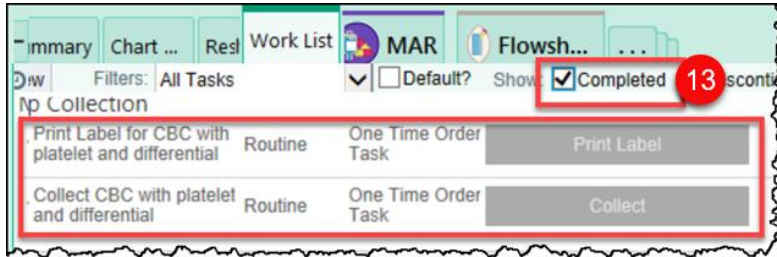12. Click **Accept.**
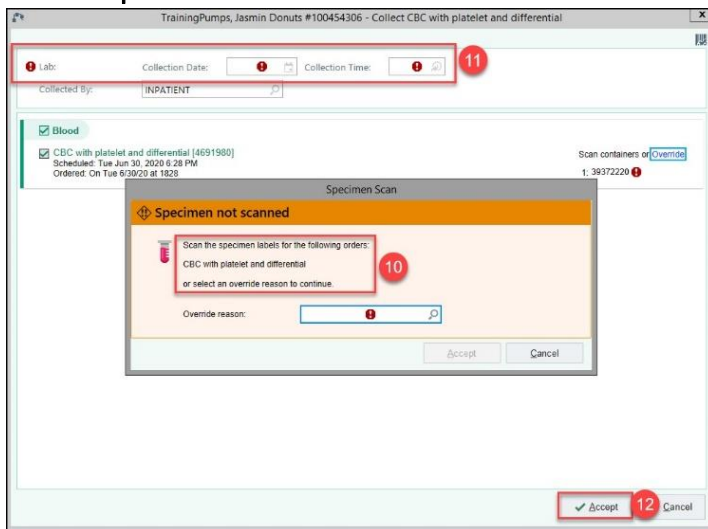
A green checkmark will indicate that you have successfully completed the task.

13. Completed tasks can be seen on the **Work List** activity by selecting the **Completed** filter.

Lab Specimen Collection and Barcode Scanning from the Brain

The **Brain** can also be used for specimen collection. When collecting specimens using the **Brain** you will be prompted to scan the patient's armband twice. The first prompt will take place when printing the label and the second prompt will take place when collecting the specimen. Although you can collect from the **Brain**, the **Work List** is the preferred method.
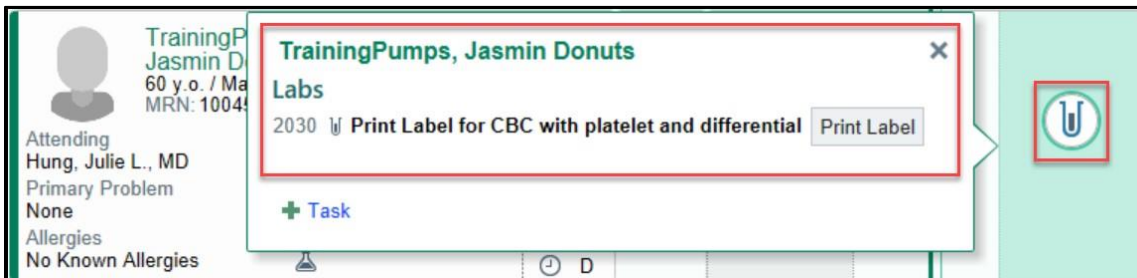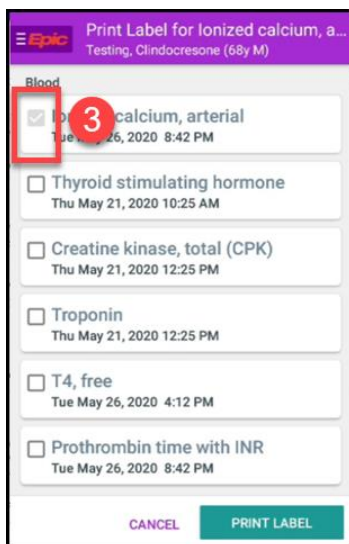
Lab Specimen Collection and Barcode Scanning using the Rover Device

You can use the **Rover** device for **Lab Specimen Collection & Barcode Scanning**. If you need additional information on how to use **Rover**, refer to the LMS e-learning, *Rover Virtual Training - Nursing Staff*. Gather all needed supplies for specimen collection at patient bedside.

1. Tap the **Print Label** task button that appears on the **Work List**.
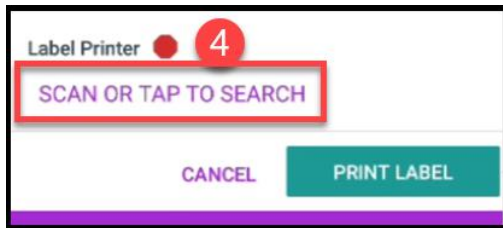2. **Scan** the patient's armband to confirm their identity.
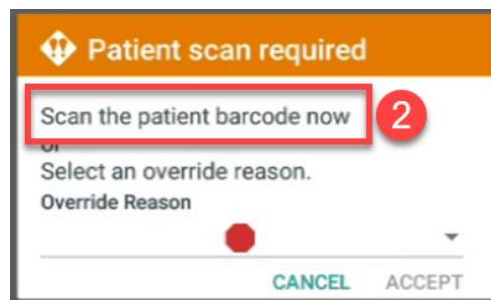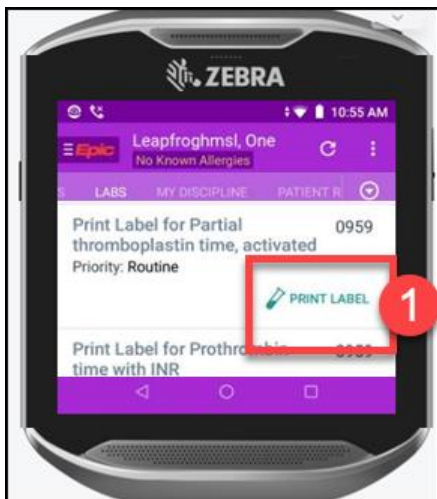
3. The lab order selected will default with a **checked box**. Check all labs that apply.
   Note: Additional labs scheduled two hours ahead and four hours in the past will be available to select, if needed.

4. The label printer field will be blank.
5. Scan the barcode label on the printer to populate the **Label Printer** name.

6. The **Label Printer** is now populated with the printer ID.
7. After obtaining the specimen, click the **Print Label** button and follow your normal workflow of labeling the specimen →print the label, collect the specimen, label the tubes, and collect the specimen in Epic.
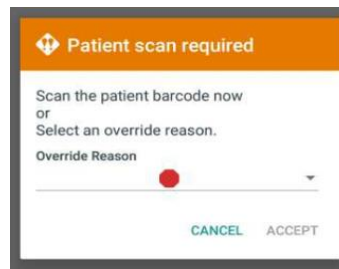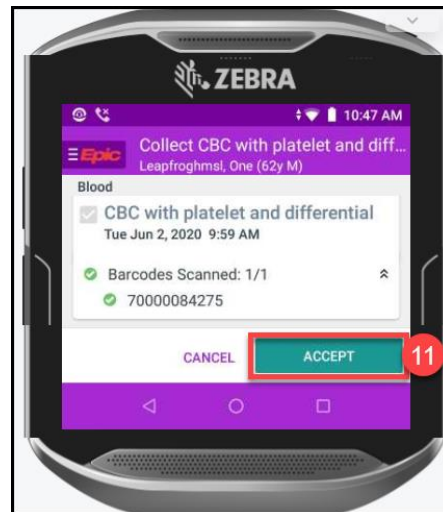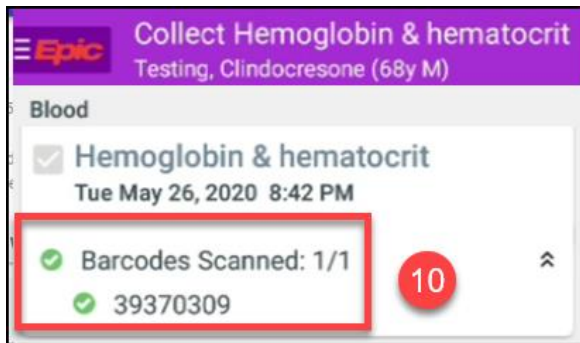

8. After collecting the specimen and placing labels on the container, tap the **Collect** task button from the **Work List** to open the task.
9. Scan the barcode on the specimen label. The **Collection date** and **Collection time** will automatically populate.
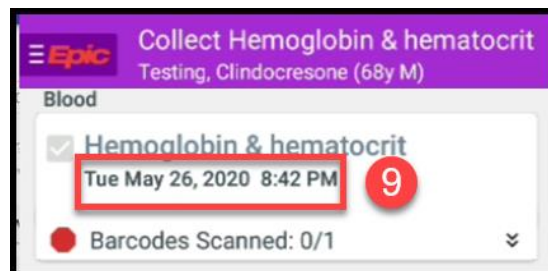
10. A **green** check mark will indicate the task is complete.
11. Tap **Accept**.

Common Barcode Specimen Printer Errors

If the barcode specimen label does not print and the **Data Light (1)** is blinking, but the barcode label printer reads **Printer Ready (2)**, hold down the power button to turn off the device then power the device back on. Now attempt to reprint the label again.

If the problem persists, please contact the **IT Help Desk** at 832.667.5600, and place a ticket for your local IT desktop team.

Other Hardware Issues

Please contact the **IT Help Desk** with issues related to:

1. Hardware, e.g., label jam, lid will not close, blinking status lights, etc.
2. Device not connected to network.
3. Label alignment issue or labels are cut off.
4. Delays in receiving labels.
5. Labels not printing.