

Infusion Nursing Lab Specimen Collection and Barcode Scanning



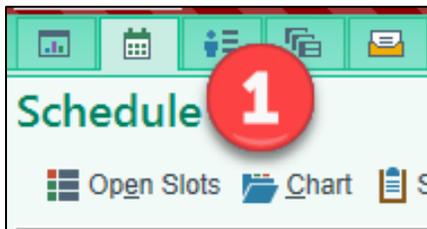
Audience: Infusion Nursing Staff

Lab Specimen Collection and Barcode Scanning

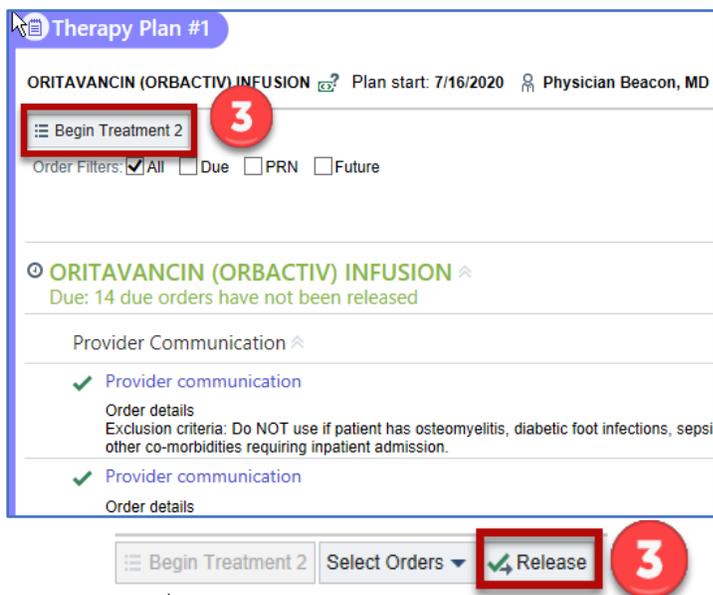
Note: The following barcode specimen demonstration is shown from a therapy plan, but the same workflow is used for treatment plans and labs ordered from Meds & Orders.

Before going into the patient's room, review and gather all needed supplies.

1. Once logged in, open the **Schedule**.

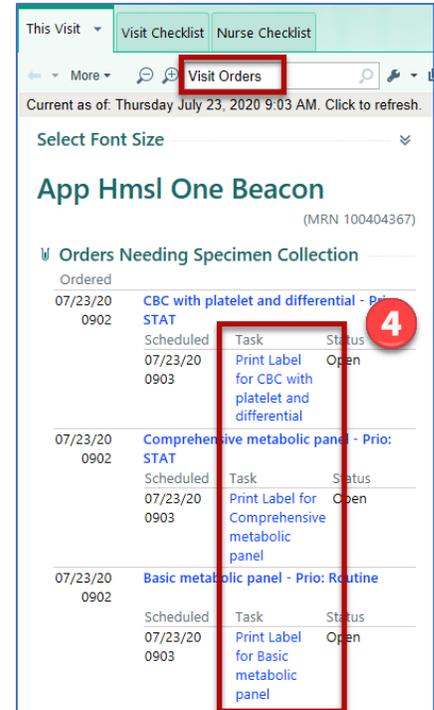


2. On the multi-provider schedule, double click the **Patient** to open the chart.
3. Open the patient's signed therapy plan. Click the **Begin Treatment** button and release the patient's lab orders.

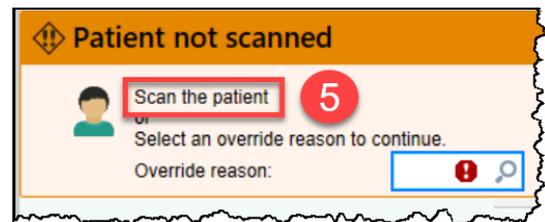


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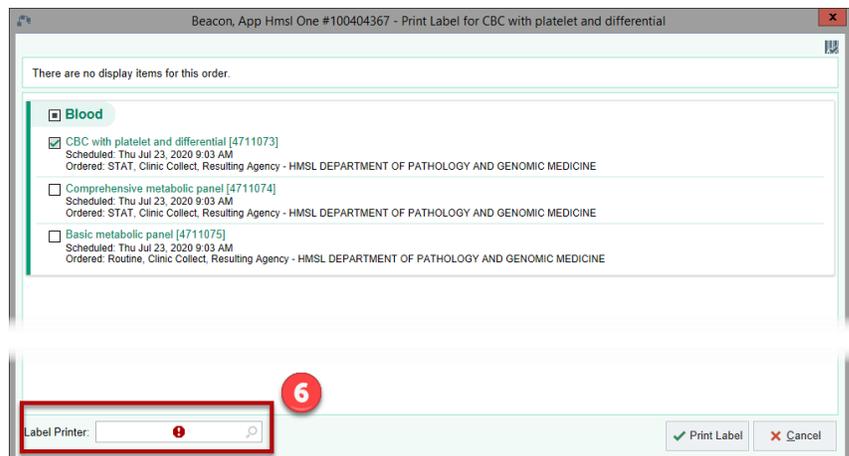
4. In the **Visit Orders** sidebar report, click the **Print Label** hyperlink.



5. Scan the patient's wristband.



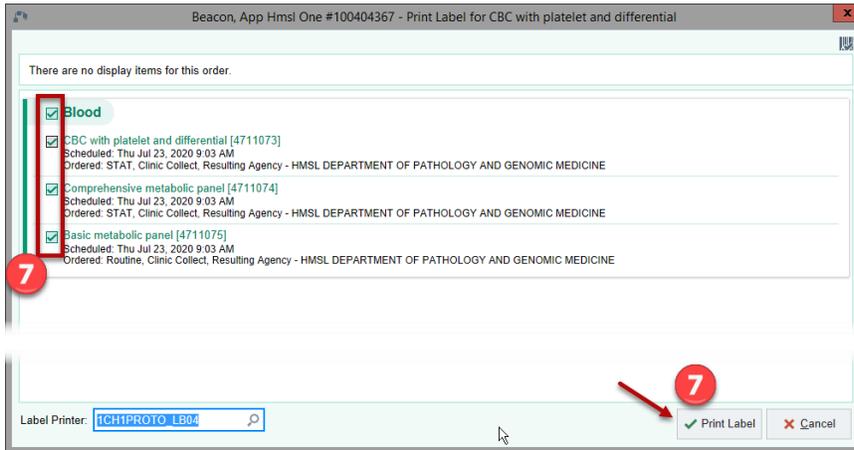
6. In the window that appears, if no printer is defaulted, select a printer.



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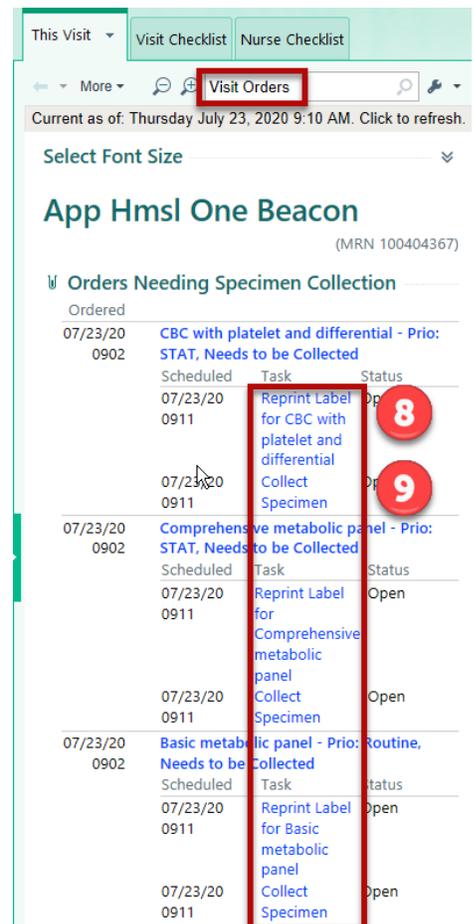


- Once a printer is selected, check the box next to one or more labs and select **Print Label**.



- In the Visit orders sidebar report, the hyperlink changes to **Reprint Label...** and a **Collect Specimen** hyperlink appears.

- Click the **Collect Specimen** hyperlink.



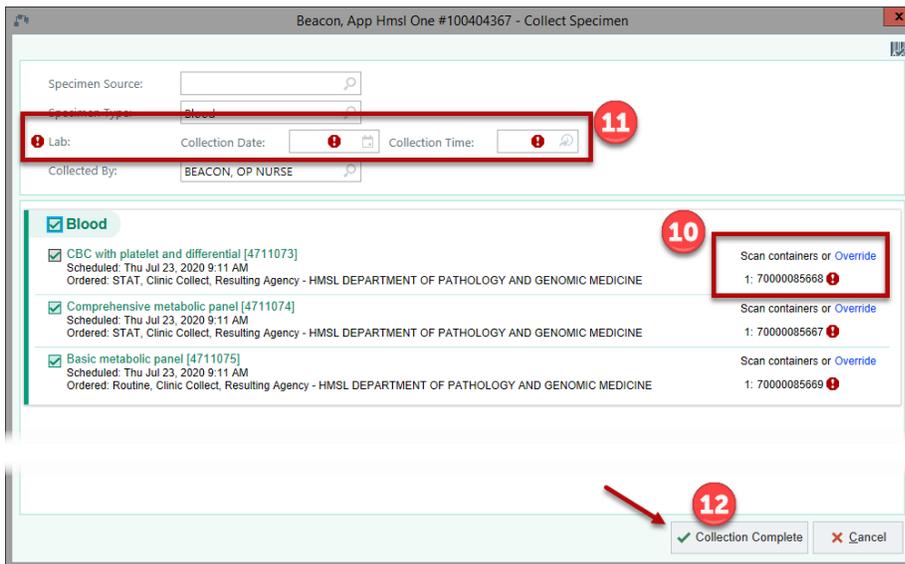
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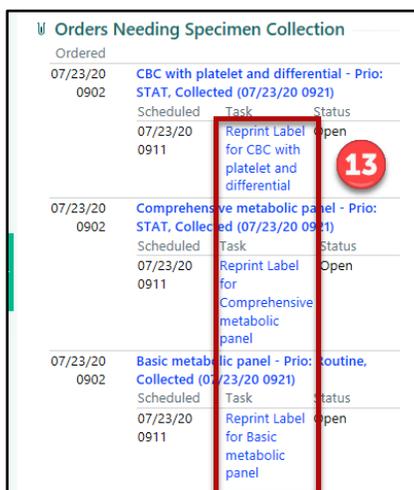
10. In the **Collect Specimen** window, scan the barcode on the specimen label.

11. The **Collection Date** and **Collection Time** will fill in automatically and a green checkmark will appear. You are able to enter other default collection information, if required.

12. Select the **Collection Complete** button.



13. In the **Visit Orders** sidebar, the **Reprint Label...** button displays.



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- The reprint function will work if selected **prior** to completing the **Collect Specimen** task.

10/02/20 1335	Hemoglobin A1c - Prio: Routine, Needs to be Collected		
	Scheduled	Task	Status
	10/02/20 1337	Reprint Label for Hemoglobin A1c	Open
	10/02/20 1337	Collect Specimen	Open

- Once the **Collect Specimen** task is completed, the **Reprint Function** will still appear but will not be functional.

10/02/20 1335	Hemoglobin A1c - Prio: Routine, Collected (10/02/20 1338)		
	Scheduled	Task	Status
	10/02/20 1337	Reprint Label for Hemoglobin A1c	Open

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Common Barcode Specimen Printer Errors

If the barcode specimen label does not print and the

1. **Data Light** is blinking, but the barcode label printer reads
2. **Printer Ready**, hold down the power button to turn off the device then power the device back on and attempt to reprint the label again.

If the problem persists, please call the **Help Desk** and place a ticket for your local IT Desktop team.

Other Hardware Issues

Please contact the **Help Desk** with issues related to:

1. Hardware issues such as label jam, lid will not close, blinking status lights
2. Device not connected to network
3. Label alignment issue or labels are cut off
4. Delays in receiving labels
5. Labels not printing

