Electronically Prescribe Controlled Substances Mobile Devices

Audience: All E-Prescribing Providers

To e-prescribe controlled substances in Epic, you must first install the **SecureAuth Authenticate** app on your smartphone. This app is required as a secondary form of authentication when e-prescribing controlled substances to confirm you're the authorizing provider.

Get Started:

- Download the **SecureAuth Authenticate** app from the Apps Store for iOS or GooglePlay for Android.

Setup

1. From your computer, log on to: https://auth.houstonmethodist.org/secureauth85/.
2. Enter your Username (Houston Methodist network ID) and password.
   - *The **Setup Multi-Factor Authentication** window will open.*
3. Keep this page open, then return to your mobile device to continue the process.

4. From your mobile device, open the **SecureAuth** app, then click **Connect Account** and select **Connect with QR Code.**
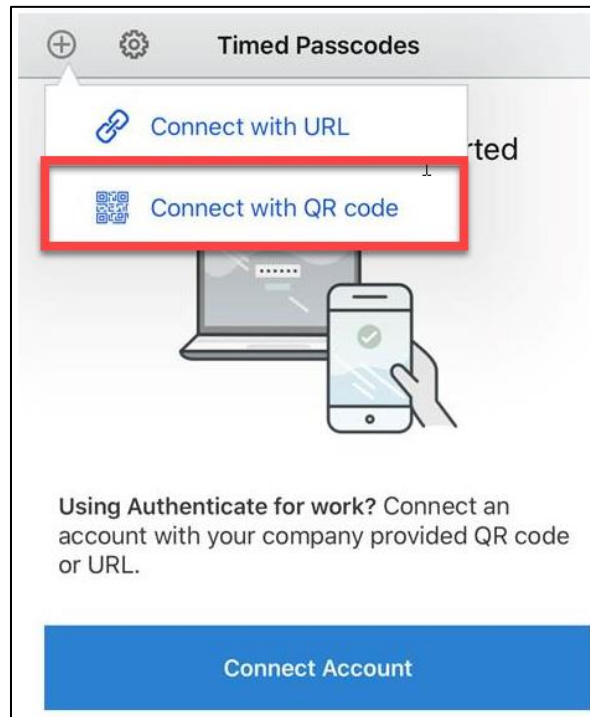
5. Enter the **Verification Code** displayed on your mobile device.
6. Click **Enable.**
   - *The **Setup Complete** window will open.*

E-Prescribing Controlled Substances in Epic

1. Within Epic, enter the orders you want to e-prescribe. **Sign** the orders. The **Review of Controlled Medications for E-Prescribing** window appears, requiring you to review controlled substance orders before signing.
2. Select your DEA Number.
   - If you have one DEA number, it appears automatically.
   - If you have more than one DEA number, click the number you need to use for this order, or click 🔍 and select the appropriate number.
3. Select the **Reviewed** check box for each order that appears. **Note:** The order name will appear in bold once you've reviewed it.
4. Click **Sign**.

If you need to change the order details or remove an order, click Cancel to return to Order Entry.

Secondary Authentication via SecureAuth Authenticate App

To finish signing your orders, including any non-controlled medication or procedure orders you placed, you must complete a secondary authentication process.

1. From the **User Authentication** window, enter your **Epic Password** (your Houston Methodist network password) and click **OK** to receive a push notification on your mobile device.
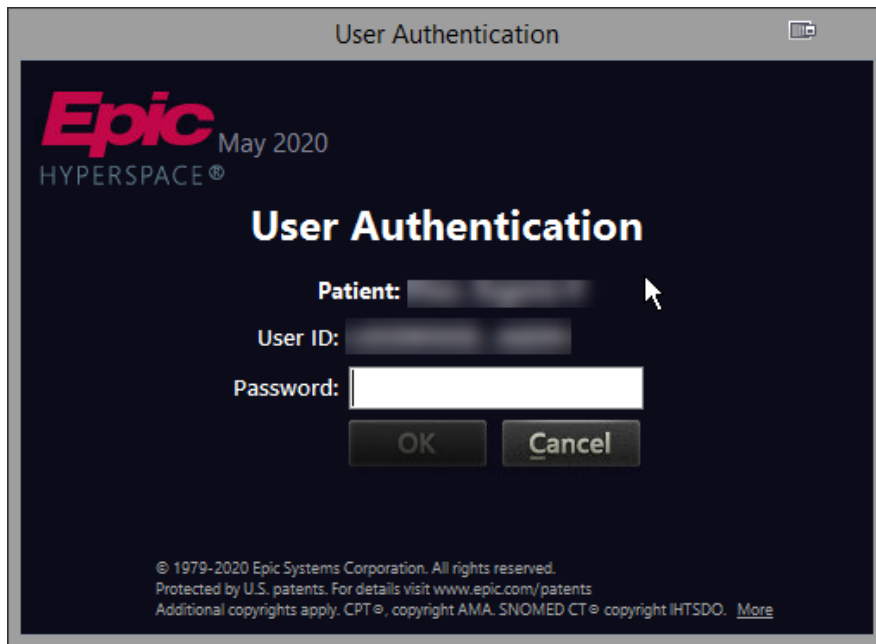
2. From the **SecureAuth** mobile app, tap Approve this request.

You have two minutes from the time you receive the push notification to approve or deny the authentication request. If authentication is not completed within two minutes, the request will time out and you'll be required to complete the sign/review process in Epic again.